

Middleburg American Legion Post 250

E-Board Meeting Minutes

January 8, 2025

Meeting was called to order at 1830

Roll Call:

| | | | | | |
|-----------------|----|------------------|----|-------------|----|
| Commander | XX | First Vice | EX | Second Vice | XX |
| Adjutant | XX | Finance Officer | XX | Historian | XX |
| Judge Advocate | XX | Sergeant-At-Arms | EX | Chaplain | XX |
| Asst SAA | XX | E-Brd 1 | XX | E-Brd 2 | XX |
| Service Officer | XX | | | | |

Quorum: Yes

Chaplain gave opening prayer

Officer Reports:

Previous Meeting Minutes: Motion by Gary Fleming / 2nd by John Ruark to suspend the reading of the previous meeting minutes as they are posted on the website. **APPROVED**

Correspondence: Adjutant read correspondence from:

- ALR Chapter 202 for support with their K9Line Ride
- Inferior Citizenship for Military Children Organization (advocating for full US Citizenship for military children born overseas)
- Tour of Duty (advocating for assistance with POW/MIA recovery efforts)
- American Legion Post 412 (Orlando) asking for financial assistance to obtain Post home
- K9 For Warriors invite to their annual Salute to Heroes event on February 7, 2025

Finance (Sandy Greenway):

Starting Balance: \$61,021.00

Ending Balance: \$86,138.00

With Riders & SAL

\$92,984.00

\$117,119.00

- Anyone wanting a more detailed report, please see Finance Officer

Motion by Ken White / 2nd by John Ruark to accept subject to audit. **APPROVED.**

Chaplain (Kenny Greenway):

- Pat 'Mama Chappy' Lucas passed away. Service details will be sent out later.
- Keep Russell Kimmey in your prayers as he continues to wait for viable organs.
- John Murphy passed

First Vice (Bill Niemiec - Excused):

- Currently at 77.9% (788) Our next Goal is 80% (809) by January 8, 2025 (National Goal Date: January 15, 2025). Please reach out to our members and get them to renew.

Second Vice (Julie Paget):

- Check the calendar, lots of events coming up
- Handed out timeline of major events for the next 5 months

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- Meeting for the Easter Carnival planning and Luau planning will take place on Monday January 13, 2025. We will need 6 volunteers from each unit for the Easter Carnival and 4 from each unit for the Luau.

Historian:

- NTR

Asst Sargeant-At-Arms:

- NTR

Judge Advocate:

- Continues with our review of Post documentation. We have the corrections done to the Canteen and Premise Rules. They are signed and posted.

- Next up is our Standing Rules. The E-Board reviewed and approved changes as verbalized by JA. Adjutant will type up and get them out to everyone.

Service Officer:

- Continuing to stay busy helping with claims and getting them to the County Veteran Service Officer.

- Plans to attend the Department Convention in June to get the annual refresher training.

E board:

- NTR

House Committee:

- Working on replacing the chain link and privacy fence around the pond. Funds will come out of the Home Depot Foundation grant. There will be a field day in the near future to get the work done.

- Getting some good weed killer to spray by the back fence to keep the weeds down.

- Working on getting some stain for the back fence to help preserve it.

- Clay electric fixed some of the outside lights. The one in the back will need to finish its life before they will replace it.

- 2 security cameras went out during the past power outage. Parts are on the way to replace them.

- The standup freezer in the kitchen is going out. When announced in the Canteen, members gave over \$500 dollars to replace it.

- There is a growing gnat problem. Reached out to Bug Out, waiting on them to come.

Meantime, Jeffrey Picard will reach out to his 'bug lady' to see if she can help.

- Working on placing a monitor behind the bar for the bartenders to keep an eye on things outside.

- Floor repair guys came by to look at the floor. It is under warranty, we just need to decide what 3-4 days we want to shut down for the work. 2nd Vice will give recommendations.

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House Committee (continued):

- Discussed disciplinary issue. House committee recommended:
 - 30 Day suspension
 - 90 Day Probation (any violation will constitute a lifetime ban)
 - Limit on alcohol consumption at the Post per day
- Motion by Ken White / 2nd by John Ruark to approve House Committee recommendations.

APPROVED

Canteen Manager:

- Some income profits from meals and other events:
 - Sunday Wings: \$1680
 - Football Pool: \$200
 - Jaguars Games:
- Thank you to those that volunteered their time at the Jags games!

Commander: (Held his report until Old Business)

Old Business:

- AC Units: Sandy Greenway gave an update on the status of the A/C Funds: \$1150.00. The issue continued to be **TABLED**.
- Lottery system Update: Lottery is back in the Post! Thanks to the hard work by Sandy Greenway we are back in the Lottery business.
- Maintenance Personnel: Still not performing up to standards. Commander and Adjutant are developing a list of daily/weekly/monthly cleaning to be done.
- Dumpster locks are in. Process will be: bartenders close and lock the lids at night and morning maintenance person will unlock them.
- The Commander asked Sandy Greenway to leave the meeting for a bit, while the E-Board discussed the Canteen Manager issue. The E-board discussed the viability of a Co-Manager program versus a Manager with an Assistant Manager program. The E-board decided to go with a single manager and have that person recommend who they want as Assistant Manager.
- Motion by John Ruark / 2nd by Ken White to hire Sandy Greenway as the Canteen Manager.

APPROVED

- Motion by Julie Paget / 2nd by Doreen Arndt to increase the pay of the Canteen Manager to \$1000 per week (\$4000 per month). After discussion **APPROVED**
- Motion by Ken White / 2nd by John Ruark to pay the Assistant Manager \$200 per week (\$800 per month). **APPROVED**

New business:

- Motion by Ken White / 2nd by John Ruark to hire Dorothy White as an Unpaid intern to help her complete her Hospitality Degree. **APPROVED**
- Motion by Sandy Greenway / 2nd by Ken White to allow the Girls scouts to use our facility to hold their meetings. Sandy will further investigate to see if we need to be a sponsor of or Charter the Troop to be in compliance with Scouting programs. **TABLED**

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- Motion by George Torrence / 2nd by John Ruark to put an extra light outside by the end of the dirt parking lot. Jeffrey Picard will look into putting a light to help illuminate the fence area of the parking lot. **TABLED.**

Good of the order:

- The Canteen Manager received a call from the President of the Student Body of Orange Park High School inviting members to attend their Black History Month Celebration on February 7, 2025, starting at 5:30pm. Whoever attends will be recognized as local veterans from our organization.

- Ken White mentioned the Florida State Veterans History Program Manager will be at the District meeting on Sunday, January 12, 2025, to solicit veterans to be a part of the program.

Chaplain gave closing prayer.

Meeting adjourned at 2031

//S//
Don James
Commander

//S//
Ken White
Adjutant